

MICHIGAN VIRTUAL CHARTER ACADEMY

RESOLUTION REGARDING ORGANIZATIONAL MATTERS

At a regular meeting of the Board of Directors held at Hazel Park Schools, 1620 E. Elza, Hazel Park, MI 48030, on July 27, 2026, at 6:00 p.m.

Present: Directors Marva Foster, Monique Lake, Colin Houston, Ramone Crowe Jr., Aaron Walker

Absent: Directors Scott Stangeland and Jacki Golden Lane

The following preamble and resolution were offered by Director Houston and supported by Director Walker.

The Academy Board, having met in public and discussed the matters set forth below in this Board Resolution Regarding Organizational Matters, hereby resolves as follows:

NOW THEREFORE BE IT RESOLVED:

Freedom of Information Act Coordinator

The Operations Manager, Josh Weld-Wallis, is hereby designated as the Academy's Freedom of Information Act Coordinator to assure the Academy's compliance with the Michigan Freedom of Information Act. The Academy may charge all statutorily-authorized fees and costs for responding to requests under the Freedom of Information Act.

Designation of Civil Rights Representative

The Head of School is hereby designated as the Academy's Civil Rights Representative to assure the Academy's compliance with all federal, state and local non-discrimination laws.

Principal Office & Public Notice Posting Location

In compliance with the Michigan Open Meetings Act, the Academy will post its notices of public Board Meetings at the offices of Michigan Virtual Charter Academy located at 1620 E. Elza, Hazel Park, Michigan 48030 and 5910 Tahoe Drive S.E., Grand Rapids, Michigan 48546.

Newspaper of Record

The Oakland Press is hereby designated as the official newspaper of record for the Academy.

Officers of the Academy Board of Directors

The following officers have been elected by the Academy Board of Directors for the 2026-2027 fiscal year:

2026-2027 Officers Academy Board of Directors

President: Marva Foster

Vice-President: Monique Lake

Secretary: Ramone Crowe, Jr.

Treasurer: Scott Stangeland

Depository of Funds

The Academy shall deposit all funds received by and on behalf of the Academy into an account at PNC Bank, Grand Rapids, MI.

Designation of Electronic Transfer Officer

The Academy Board designates the Operations Manager, Josh Weld-Wallis, as Electronic Transfer Officer and the ETO and Board Treasurer as agents for the ACH transactions.

Designation of Account Signatory

The Academy Board designates the Academy Board President, Marva Foster, the Academy Board Treasurer, Scott Stangeland and the Head of School, Melissa Smith, (with their signatures below) as signatory authority on checks, drafts or other orders for payment of money, notes or other evidences of indebtedness or official contracts (including all business related to the Designated Account named above) undertaken in the name of the Academy, within the parameters set by the Academy Board.

Chief Administrative Officer

The Academy designates Scott Stangeland as its Chief Administrative Officer.

Designation of Legal Counsel

The Academy Board designates Clark Hill PLC as its legal counsel.

Designation of Auditor

The Academy Board designates Yeo & Yeo as its financial auditor.

Appointment of AHERA Contact

Federal law requires an AHERA (Asbestos Hazard Emergency Response Act) Contact to ensure that the school facility complies with the Act. The Academy Board designates the Head of School as the AHERA Contact.

Appointment of Title VI and Title IX Coordinators

Federal law requires the appointment of a coordinator of Title VI (civil rights/discrimination) and Title IX (gender equity). The Academy Board designates Jan Collier, Student Resource Coordinator, as the Title VI coordinator. The Academy Board designates David Krause, Student Resource Coordinator and Jan Collier, Student Resource Coordinator, as the Title IX Coordinators.

Appointment of Section 504 Coordinator

Federal law requires the appointment of a coordinator for Section 504 of the Rehabilitation Act (law requiring accommodations to certain students). The Academy Board designates Tara Elfakir as the Section 504 Coordinator.

Appointment of Homeless Children and Youth Liaison

Federal law requires the appointment of a local liaison for homeless children and youth as authorized under Title VII-B of the McKinney-Vento Homeless Assistance Act of 1987 and as reauthorized by the Every Student Succeeds Act. The Academy Board designates Christina Bradley, Homeless Liaison, as the Academy's local liaison for homeless children and youth.

Appointment of Title I Representative

Federal law requires the appointment of a Title I Representative. The Academy Board designates the Federal Programs Coordinator, Sarah Chaar, as its Title I Representative.

Appointment of Emergency Contact for Michigan State Police

State law requires the appointment of an Emergency Contact for Michigan State Police and ensure ability to receive reports at any time regarding information submitted to the statewide school safety hotline. The Academy Board designates the Head of School as its Emergency Contact for Michigan State Police.

Appointment of Liaison to the Michigan School Safety Commission and Department of State Police

State law requires the appointment of a Liaison to the Michigan School Safety Commission and the Office of School Safety. The Academy Board designates the Head of School as its Liaison to the Michigan School Safety Commission and Department of State Police. The Head of School shall designate a staff member to report certain incidents of crime to the Department of State Police and the Office of School Safety, on a quarterly basis.

Academy Board Approved Conferences/Summits

As part of the Academy Board members' ongoing training, education, enrichment, and information gathering, Academy Board members may attend in State and out of State conferences/summits, with expenses paid for by the Academy as set forth in the Academy Board's Reimbursement Policy/Bylaw. The Academy Board approves the following conferences/summits that Academy Board members may attend during the 2026-2027 fiscal year:

- National Charter Schools Conference
- National School Board Association (and its affiliates)
- National School Boards Association Advocacy Conference
- National Charter School Alliance (and its affiliates)
- Council of Urban Board Educators Conference
- Stride/K12 (Board and Partners)
- Michigan Association School of Business Officials (MSBO)
- MAPSA Annual Conference
- National Charter Schools Institute Annual Conference
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Academy Board members may attend conferences/summits other than those listed above with Academy Board approval.

Schedule of Regular Board Meetings

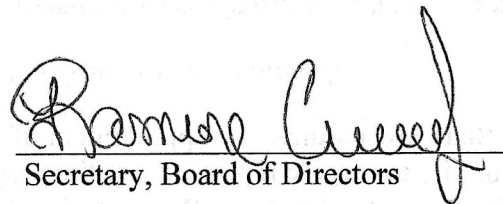
State law requires that the Academy Board approve a schedule of regular public board meetings. The Academy Board designates the fourth Monday of each month for its regular Board Meetings, unless otherwise designated in the schedule of regular board meetings.

Please see Schedule of Regular Public Board Meetings attached.

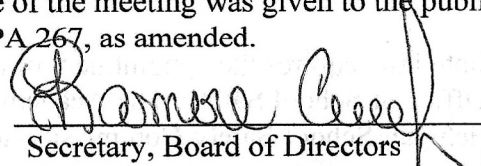
Ayes: 5

Nays: 0

Resolution declared adopted.


Secretary, Board of Directors

The undersigned duly qualified Secretary of the Board of Directors of Michigan Virtual Charter Academy, hereby certifies that the foregoing is a true and complete copy of a resolution adopted by the Board at a regular meeting held on July 27, 2026, the original of which is a part of the Board's minutes and further certifies that notice of the meeting was given to the public pursuant to the provisions of the Open Meetings Act, 1976 PA 267, as amended.


Secretary, Board of Directors