



Michigan Virtual Charter Academy

Charter Office
1620 East Elza
Hazel Park, MI 48030

Administration Office
5910 Tahoe Dr., SE
Grand Rapids, MI 49546

616-309-1600

**Michigan Virtual Charter Academy
Board of Directors Regular Meeting Agenda
Monday – July 28, 2025
6:00 PM
Hazel Park Schools
1620 E. Elza
Hazel Park, Michigan 48030**

If unable to attend in person, please participate via zoom link below:

<https://us06web.zoom.us/j/86002648695>

1. Call to Order

Time: 6:01 p.m.

2. Roll Call

Marva Foster, Monique Lake, Scott Stangeland, Colin Houston, Jacki Golden Lane

Absent: Ramone Crowe Jr., Aaron Walker

Other Attendees:

Randy Rodriguez-MVCA, Josh Weld-Wallis-MVCA, Gena Sparks-MVCA, Ramona Cotton-MVCA, Ann VanderLaan-Clark Hill, Derek Schult-Stride K12, Holly Stefanski- Stefanski Accounting and Advising Services, LLC, Rachel Forgo via zoom-MVCA, Todd McIntire via zoom-Stride K12, Lisa Zyriek via zoom-Stride K12

3. Public Comment on Agenda (comment on agenda items only, 3 minutes per person)

None

4. Approval of Agenda

Motion: Director Colin Houston moved to approve the agenda.

Second: Director Scott Stangeland

Motion unanimously approved

5. **Approval of June 24, 2025 Minutes of the Public Budget Hearing**

Motion: Director Colin Houston moved to approve June 24, 2025 Minutes of the Public Budget Hearing.

Second: Director Scott Stangeland

Motion unanimously approved

6. **Approval of June 24, 2025 Minutes of the Regular Board Meeting**

Motion: Director Colin Houston moved to approve June 24, 2025 Minutes of the Regular Board Meeting.

Second: Director Monique Lake

Motion unanimously approved

7. **Approval of Election of Officers and Organizational Board Resolution**

- a. Motion to approve the Election of President

Motion: Director Colin Houston moved to approve the election of Marva Foster as President.

Second: Director Scott Stangeland

Motion unanimously approved

- b. Motion to approve the Election of Vice President

Motion: Director Marva Foster moved to approve the election of Monique Lake as Vice President.

Second: Director Colin Houston

Motion unanimously approved

- c. Motion to approve the Election of Treasurer

Motion: Director Colin Houston moved to approve the election of Scott Stangeland as Treasurer.

Second: Director Monique Lake

Motion unanimously approved

- d. Motion to approve the Election of Secretary
Ramone Crowe Jr.

Motion: Director Marva Foster moved to approve the election of Ramone Crowe Jr. as Secretary.

Second: Director Scott Stangeland

Motion unanimously approved

- e. Motion to approve Organizational Board Resolution
 - i. Designation of Freedom of Information Act Coordinator
 - ii. Designation of Civil Rights Representative
 - iii. Designation of Principal Office & Public Notice of Posting Locations
 - iv. Designation of Newspaper of Record
 - v. Designation of Depository of Funds
 - vi. Designation of Account Signatories
 - vii. Designation of Chief Administrative Officer
 - viii. Designation of Legal Counsel
 - ix. Designation of Auditor
 - x. Appointment of AHERA Contact
 - xi. Appointment of Title VI and Title IX Coordinator
 - xii. Appointment of Section 504 Coordinator
 - xiii. Appointment of Homeless Children and Youth Liaison
 - xiv. Appointment of Title I Representative
 - xv. Appointment of Emergency Contact for Michigan State Police
 - xvi. Appointment of Liaison to the Michigan State Safety Commission and Department of State Police
 - xvii. Designation of Academy Board of Directors' Approved Conferences/Summits
 - xviii. Schedule of Regular Board Meetings

Motion: Director Scott Stangeland moved to approve the Organizational Board Resolution.

Second: Director Monique Lake

Motion unanimously approved

8. Finance Report

- a. Motion to approve the June K12 and non-K12 invoices of \$2,739,302.95

Motion: Director Scott Stangeland moved to approve the June K12 and non-K12 invoices of \$2,739,302.95.

Second: Director Colin Houston

Motion unanimously approved

- b. Motion to accept June finance report

Motion: Director Scott Stangeland moved to accept the June finance report.

Second: Director Colin Houston

Motion unanimously accepted

- c. Motion to approve board resolution for Academy Board approval of the ACH PNC Treasury management Services Agreement

Motion: Director Scott Stangeland moved to approve board resolution for Academy Board approval of the ACH PNC Treasury management Services Agreement.

Second: Director Monique Lake

Motion unanimously approved

- d. Motion to approve board resolution designating MVCA Operations Manager as Electronic Transfer Officer and the ETO and Board Treasurer as agents for the ACH transactions

Motion: Director Scott Stangeland moved to approve board resolution designating MVCA Operations Manager as Electronic Transfer Officer and the ETO and Board Treasurer as agents for the ACH transactions

Second: Director Colin Houston

Motion unanimously approved

9. New Business

- a. Motion to approve SY 2025-2026 MVCA Parent-Student Handbook

Motion: Director Scott Stangeland moved to approve SY 2025-2026 MVCA Parent-Student Handbook.

Second: Director Monique Lake

Motion unanimously approved

- b. Motion to approve the Board Resolution to increase the MVCA Enrollment Cap from 3460 to 4000 for the 2025-2026 school year with the attached grade/band caps

Note: Mr. Randy Rodriguez explained the reasoning for increasing the MVCA enrollment cap.

Motion: Director Scott Stangeland moved to approve the Board Resolution to increase the MVCA Enrollment Cap from 3460 to 4000 for the 2025-2026 school year with the attached grade/band caps.

Second: Director Colin Houston

Motion unanimously approved

- c. Motion to approve Statement of Work for Early College Programs Online Courses Between the Board of Trustees of Western Michigan University and Michigan Virtual Charter Academy for the 2025-2026 academic school year, and authorize the Board President to sign the same

Motion: Director Scott Stangeland moved to approve Statement of Work for Early College Programs Online Courses Between the Board of Trustees of Western Michigan University and Michigan Virtual Charter Academy for the 2025-2026 academic school year, and authorize the Board President to sign the same.

Second: Director Monique Lake

Motion unanimously approved

- d. Motion to approve MVCA to participate in the University of Kansas Circles Program for MVCA Student Transitions Process

Motion: Director Scott Stangeland moved to approve MVCA to participate in the University of Kansas Circles Program for MVCA Student Transitions Process.

Second: Director Colin Houston

Motion unanimously approved

- e. Motion to approve CTE Cooperative Education Program Agreement with Tri-County Area Schools for Culinary Program

Motion: Director Colin Houston moved to approve CTE Cooperative Education Program Agreement with Tri-County Area Schools for Culinary Program.

Second: Director Scott Stangeland

Motion unanimously approved

- f. Motion to approve Board Resolution approving the updated Title IX Academy Board Policies and Grievance Procedures for Students and Contracted Staff, for all Title IX complaints filed on or after July 28, 2025

Motion: Director Colin Houston moved to approve Board Resolution approving the updated Title IX Academy Board Policies and Grievance Procedures for Students and Contracted Staff, for all Title IX complaints filed on or after July 28, 2025.

Second: Director Monique Lake

Motion unanimously approved

- g. Motion to approve 7 Mindsets Software renewal in the amount of \$29,410.00

Motion: Director Scott Stangeland moved to approve 7 Mindsets Software renewal in the amount of \$29,410.00.

Second: Director Monique Lake

Motion unanimously approved

- h. Motion to approve Freckle Software renewal in the amount of \$77,569.60

Motion: Director Scott Stangeland moved to approve Freckle Software renewal in the amount of \$77,569.60.

Second: Director Colin Houston

Motion unanimously approved

- i. Motion to approve Stride Tutoring Services renewal in the amount of \$170,800.00 (to include the addition of carryover in the amount of \$16,358.00)

Motion: Director Scott Stangeland moved to approve Stride Tutoring Services renewal in the amount of \$170,800.00 (to include the addition of carryover in the amount of \$16,358.00).

Second: Director Colin Houston

Motion unanimously approved

- j. Motion to approve Stride Tutoring Services high impact tutoring for second and third grade in the amount of \$79,200.00

Motion: Director Scott Stangeland moved to approve Stride Tutoring Services high impact tutoring for second and third grade in the amount of \$79,200.00.

Second: Director Colin Houston

Motion unanimously approved

10. Authorizer Comments and Updates

None

11. K12 Comments and Updates

Mr. Todd McIntire shared that K12 continues to implement two new systems this year: PowerSchool and Canvas. Staff members are trained and developed as Super Users to help with the implementation and use of these systems. Mr. McIntire also noted that the state budget is not resolved and that the budget may not be finalized until late August.

12. Public Comment on Non-Agenda Items (limited to 3 minutes)

None

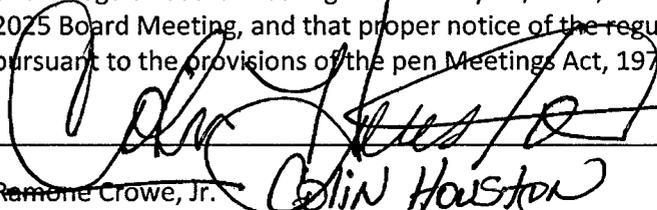
13. Reminder of Next Board Meeting

August 25, 2025
Hazel Park Schools
6:00 PM

14. Adjournment

6: 54 p.m.

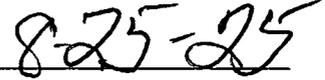
The undersigned duly qualified Secretary of the Board of Directors of the Michigan Virtual Charter Academy hereby certifies that the foregoing is a true and complete copy of the Board Meeting Minutes of the regular board meeting held on July 28, 2025, and approved at the Board's Regular August 25, 2025 Board Meeting, and that proper notice of the regular public Board Meeting was given to the public pursuant to the provisions of the open Meetings Act, 1976 PA 267, as amended.



Ramone Crowe, Jr.
Board Secretary

Acting


Colin Houston


8-25-25

Date