



Michigan Virtual Charter Academy

Charter Office
1620 East Elza
Hazel Park, MI 48030

Administration Office
5910 Tahoe Dr., SE
Grand Rapids, MI 49546

616-309-1600

**Michigan Virtual Charter Academy
Board of Directors Special Meeting Agenda
Monday – July 29, 2024
6:00 PM
Clark Hill PLC
220 Park Street, Suite 200
Birmingham, Michigan 48009**

If unable to attend in person, please participate via zoom link below:

<https://us06web.zoom.us/j/87161833864>

1. Call to Order

Time: 6:07 p.m.

2. Roll Call

Marva Foster, Scott Stangeland, Colin Houston, Aaron Walker

Ramone Crowe Jr. arrived at 6:37 p.m.

Absent: Monique Lake

Other Attendees:

Tanya Kuipers-MVCA, Ann VanderLaan-Clark Hill, Todd McIntire via zoom-Stride K12, Tom Travia via zoom-Stride K12, Rachel Forgo via zoom-MVCA

3. Public Comment on Agenda (comment on agenda items only, 3 minutes per person)

None

4. Approval of Modified Agenda revising document titles in item 9b as written in agenda.

Motion: Director Colin Houston moved to approve the Modified Agenda revising document titles in item 9b as written in agenda below.

Second: Director Aaron Walker

Motion unanimously approved

5. Approval of June 17, 2024 Minutes of the Public Budget Hearing

Motion: Director Scott Stangeland moved to approve June 17, 2024 Minutes of the Public Budget Hearing.

Second: Director Colin Houston

Motion unanimously approved

6. Approval of June 17, 2024 Minutes of the Regular Board Meeting

Motion: Director Scott Stangeland moved to approve June 17, 2024 Minutes of the Regular Board Meeting.

Second: Director Colin Houston

Motion unanimously approved

7. Approval of Election of Officers and Organizational Board Resolution

- a. Motion to approve the Election of President

Motion: Director Scott Stangeland moved to approve Director Marva Foster as President.

Second: Director Aaron Walker

Motion unanimously approved

- b. Motion to approve the Election of Vice President

Motion: Director Scott Stangeland moved to approve Director Monique Lake as Vice President.

Second: Director Colin Houston

Motion unanimously approved

- c. Motion to approve the Election of Treasurer

Motion: Director Colin Houston moved to approve Director Scott Stangeland as Treasurer.

Second: Director Aaron Walker

Motion unanimously approved

- d. Motion to approve the Election of Secretary

Motion: Director Marva Foster moved to approve Director Ramone Crowe Jr. as Secretary.

Second: Director Colin Houston

Motion unanimously approved

- e. Motion to approve Organizational Board Resolution
 - i. Designation of Freedom of Information Act Coordinator
 - ii. Designation of Civil Rights Representative
 - iii. Designation of Principal Office & Public Notice of Posting Locations
 - iv. Designation of Newspaper of Record
 - v. Designation of Depository of Funds
 - vi. Designation of Account Signatories
 - vii. Designation of Chief Administrative Officer
 - viii. Designation of Legal Counsel
 - ix. Designation of Auditor
 - x. Appointment of AHERA Contact
 - xi. Appointment of Title VI and Title IX Coordinator
 - xii. Appointment of Section 504 Coordinator
 - xiii. Appointment of Homeless Children and Youth Liaison
 - xiv. Appointment of Title I Representative
 - xv. Appointment of Emergency Contact for Michigan State Police
 - xvi. Appointment of Liaison to the Michigan State Safety Commission and Department of State Police
 - xvii. Designation of Academy Board of Directors' Approved Conferences/Summits
 - xviii. Schedule of Regular Board Meetings

Motion: Director Colin Houston moved to approve the Organizational Board Resolution.

Second: Director Scott Stangeland

Motion unanimously approved

8. Finance Report

Mr. Tom Travia shared the invoice payment approvals.

- a. Motion to approve the June K12 and non-K12 invoices of \$2,742,681.86

Motion: Director Scott Stangeland moved to approve the June K12 and non-K12 invoices of \$2,742,681.86.

Second: Director Aaron Walker

Motion unanimously approved

9. **New Business**

- a. Motion to approve SY 2024-2025 MVCA Parent-Student Handbook and authorize the Board President and legal counsel to make edits as necessary

Note: Board Legal Counsel shared edits that have been made to the Handbook reflecting current legislation and guidelines.

Motion: Director Scott Stangeland moved to approve SY 2024-2025 MVCA Parent-Student Handbook and authorize the Board President and legal counsel to make edits as necessary.

Second: Director Aaron Walker

Motion unanimously approved

- b. Motion to approve MVCA Board Resolution Approving and Adopting the following Board Policies and Administrative Guidelines:

Note: Board Legal Counsel shared descriptions of the following board policies and administrative guidelines.

- i. Board Policy - "Student Non-Discrimination and Harassment (Non-Title IX and Title IX)"- Effective August 1, 2024
- ii. Board Policy - Personnel of ESP/EMO- "Discrimination and Harassment (Non-Title IX and Title IX)"- Effective August 1, 2024
- iii. Administrative Guidelines to Board Policies -- "Discrimination and Harassment (Non-Title IX Complaints)"-Effective August 1, 2024
- iv. Administrative Guidelines - "Grievance Procedures for Complaints of Sex Discrimination/Sexual Harassment under Title IX Occurring on or After August 1, 2024"
- v. Administrative Guidelines to Board Policies- "Grievance Procedures for Sex Discrimination/Sexual Harassment Complaints under Title IX Occurring to and including July 31, 2024"

Motion: Director Scott Stangeland moved to approve MVCA Board Resolution Approving and Adopting the following Board Policies and Administrative Guidelines:

- i. **Board Policy - "Student Non-Discrimination and Harassment (Non-Title IX and Title IX)"- Effective August 1, 2024**
- ii. **Board Policy - Personnel of ESP/EMO- "Discrimination and Harassment (Non- Title IX and Title IX)"- Effective August 1, 2024**
- iii. **Administrative Guidelines to Board Policies -- "Discrimination and Harassment (Non-Title IX Complaints)"-Effective August 1, 2024**

- iv. **Administrative Guidelines - “Grievance Procedures for Complaints of Sex Discrimination/Sexual Harassment under Title IX Occurring on or After August 1, 2024”**
- v. **Administrative Guidelines to Board Policies- “Grievance Procedures for Sex Discrimination/Sexual Harassment Complaints under Title IX Occurring to and including July 31, 2024”**

Second: Director Ramone Crowe Jr.

Motion unanimously approved

- c. Motion to approve Dual Enrollment Master Agreement and Statement of Work for Early College Programs Online Courses Between the Board of Trustees of Western Michigan University and Michigan Virtual Charter Academy for the 2024-2025 academic school year and authorize the Board President to sign same

Motion: Director Colin Houston moved to approve Dual Enrollment Master Agreement and Statement of Work for Early College Programs Online Courses Between the Board of Trustees of Western Michigan University and Michigan Virtual Charter Academy for the 2024-2025 academic school year and authorize the Board President to sign same.

Second: Director Scott Stangeland

Motion unanimously approved

- d. Motion to approve the Institute for Multisensory Education (“IMSE”) New Instructor District Agreement-Train the Trainer- between IMSE and Michigan Virtual Charter Academy, subject to negotiations/edits by MVCA legal counsel, and authorize the Board President to sign the final Agreement

Motion: Director Colin Houston moved to approve the Institute for Multisensory Education (“IMSE”) New Instructor District Agreement-Train the Trainer- between IMSE and Michigan Virtual Charter Academy, subject to negotiations/edits by MVCA legal counsel, and authorize the Board President to sign the final Agreement.

Second: Director Ramone Crowe Jr.

Motion unanimously approved

10. Authorizer Comments and Updates

None

11. K12 Comments and Updates

Mr. Todd McIntire shared that the governor signed the budget. Mr. McIntire also explained that Stride is busy getting ready for the new school year and focusing on retention. He noted a lot of technology updates are coming for the new school year and that Total View will continue being the student information system for the start of the school year. Mr. McIntire also shared that the Stride Partner Summit is in October, and he will send the agenda to the board members.

12. Public Comment on Non-Agenda Items (limited to 3 minutes)

None

13. Reminder of Next Board Meeting

August 26, 2024

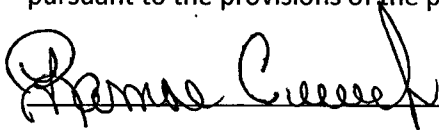
Hazel Park Schools

6:00 PM

14. Adjournment

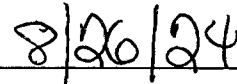
7:12 p.m.

The undersigned duly qualified Secretary of the Board of Directors of the Michigan Virtual Charter Academy hereby certifies that the foregoing is a true and complete copy of the Board Meeting Minutes of the special board meeting held on July 29, 2024, and approved at the Board's Regular August 26, 2024 Board Meeting, and that proper notice of the regular public Board Meeting was given to the public pursuant to the provisions of the open Meetings Act, 1976 PA 267, as amended.



Ramone Crowe, Jr.

Board Secretary



Date