



MICHIGAN
VIRTUAL CHARTER ACADEMYSM

POWERED BY **Stride**

Michigan Virtual Charter Academy

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1620 East Elza
Hazel Park, MI 48030

Administration Office
5910 Tahoe Dr., SE
Grand Rapids, MI 49546

616-309-1600

**Michigan Virtual Charter Academy
Board of Directors Meeting Agenda
Monday – June 17, 2024**

6:00 PM

Hazel Park Schools

1620 E. Elza

Hazel Park, Michigan 48030

If unable to attend in person, please participate via zoom link below:

<https://us06web.zoom.us/j/84637112692>

1. **Call to Order** Time: 6:04 p.m.
2. **Roll Call**
Marva Foster, Monique Lake, Colin Houston, Scott Stangeland

Absent: Ramone Crowe Jr., Aaron Walker

Other Attendees:

Randy Rodriguez-MVCA, Josh Weld-Wallis-MVCA, Todd McIntire-Stride K12, Tom Travia-Stride K12, Annie Butzu-MVCA, Ann VanderLaan-Clark Hill, Rachel Forgo via zoom-MVCA, Mark Weinberg via zoom-Hazel Park, Mary Markert via zoom-Stride K12, Holly Stefanski via zoom-Stefanski Accounting and Advising Services, LLC. Alec Grollman via zoom-Arthur J. Gallagher & Co (joined for New Business Item 9b)

3. **Public Comment on Agenda** (comment on agenda items only, 3 minutes per person)
None

4. **Approval of Modified Agenda adding item 4a: Motion to approve Colin Houston as acting board secretary and item 7e: Motion to approve the resolution to assign partial fund balance in the amount of \$12,000,000.00**

Motion: Director Colin Houston moved to approve the Modified Agenda adding item 4a: Motion to approve Colin Houston as acting board secretary and item 7e: Motion to approve the resolution to assign partial fund balance in the amount of \$12,000,000.00.

Second: Director Monique Lake

Motion unanimously approved

a. **Motion to approve Colin Houston as acting board secretary**

Motion: Director Monique Lake moved to approve Colin Houston as acting board secretary.

Second: Director Scott Stangeland

Motion unanimously approved

5. **Approval of May 20, 2024 Minutes of the Regular Board Meeting**

Motion: Director Colin Houston moved to approve May 20, 2024 Minutes of the Regular Board Meeting.

Second: Director Monique Lake

Motion unanimously approved

6. **Oath of Office and Public Acceptance of Office – Aaron Walker**

Tabled for July board meeting.

7. **Finance Report**

Mr. Tom Travia presented the finance report.

a. **Motion to approve the May K12 and non-K12 invoices of \$3,740,697.28**

Motion: Director Scott Stangeland moved to approve the May K12 and non-K12 invoices of \$3,740,697.28.

Second: Director Monique Lake

Motion unanimously approved

b. **Motion to accept the May finance report**

Motion: Director Scott Stangeland moved to accept the May finance report.

Second: Director Colin Houston

Motion unanimously accepted

- c. Motion to approve fiscal year 2023-2024 modified budget

Motion: Director Scott Stangeland moved to approve fiscal year 2023-2024 modified budget.

Second: Director Monique Lake

Motion unanimously approved

- d. Motion to approve fiscal year 2024-2025 proposed budget

Motion: Director Scott Stangeland moved to approve fiscal year 2024-2025 proposed budget.

Second: Director Colin Houston

Motion unanimously approved

- e. Motion to approve the resolution to assign partial fund balance in the amount of \$12,000,000

Note: This is part of MVCA's 5-year sustainability plan. Mrs. Holly Stefanski explained that these assignments of fund balance are typical for schools.

Motion: Director Colin Houston moved to approve the resolution to assign partial fund balance in the amount of \$12,000,000.00.

Second: Director Scott Stangeland

Motion unanimously approved

8. Head of School Report

Head of School, Mr. Randy Rodriguez, shared information regarding the DPA completion for Munetrix which was previously approved.

High School Interim Assistant Principal, Annie Butzu, shared highlights of MVCA's prom and graduation. The Enchanted Forest Masquerade theme prom was held in May for 9-12th grade students. Approximately 200 students attended, and 14 staff members chaperoned. Students enjoyed dancing, a photo-booth, and games. MVCA's graduation was held on June 7th in which 168 students walked across the stage. Graduation included a valedictorian, salutatorian, keynote speakers, and decorated student caps. Mrs. Butzu thanked the Board of Directors for their support throughout the school year.

9. New Business

- a. Motion to approve Letter of Engagement between Michigan Virtual Charter Academy and Yeo & Yeo for Auditing Services for fiscal year 2023-2024 and authorize the MVCA Board President to sign same

Note: Mrs. Ann VanderLaan shared Yeo & Yeo may start requesting information for the audit in July and/or August.

Motion: Director Colin Houston moved to approve Letter of Engagement between Michigan Virtual Charter Academy and Yeo & Yeo for Auditing Services for fiscal year 2023-2024 and authorize the MVCA Board President to sign same.

Second: Director Scott Stangeland

Motion unanimously approved

- b. Motion to approve the annual renewal of the 2024-2025 insurance policies through Arthur J. Gallagher & Company in the amount of \$109,989.00

Note: Representative Alec Grollman joined virtually to share some changes to the policy highlighting the Exposure Changes and Major Changes to Expiring Program.

Motion: Director Scott Stangeland moved to approve the annual renewal of the 2024-2025 insurance policies through Arthur J. Gallagher & Company in the amount of \$109,989.00.

Second: Director Monique Lake

Motion unanimously approved

- c. Motion to approve the quote to extend Stride Tutoring Services through Fuel Education in the amount of \$35,000.00

Motion: Director Scott Stangeland moved to approve the quote to extend Stride Tutoring Services through Fuel Education in the amount of \$35,000.00.

Second: Director Colin Houston

Motion unanimously approved

10. Authorizer Comments and Updates

Mr. Mark Weinberg congratulated everyone on a successful year and a great five-year sustainability plan.

11. K12 Comments and Updates

Mr. Todd McIntire reminded the board of the Stride Board and Partner Summit on October 24-25, 2024. He noted that there has not been any updates or changes to the current state budget proposal. Mr. McIntire also shared K12's areas of focus which includes fall registration, retention

plans, and two major rollouts of PowerSchool and Engageli. K12 will also offer new courses and pilot programs in the fall focusing on AI.

12. Public Comment on Non-Agenda Items (limited to 3 minutes)

Mrs. Ann VanderLaan thanked everyone for all the work regarding the reauthorization process and celebrated Michigan Virtual Charter Academy being reauthorized.

13. Reminder of Next Board Meeting

July 8, 2024
Hazel Park Schools
6:00 PM

14. Adjournment

7:18 p.m.

The undersigned duly qualified Secretary of the Board of Directors of the Michigan Virtual Charter Academy hereby certifies that the foregoing is a true and complete copy of the Board Meeting Minutes of the regular board meeting held on June 17, 2024, and approved at the Board's Special July 8, 2024 Board Meeting, and that proper notice of the Special Board Meeting was given to the public pursuant to the provisions of the open Meetings Act, 1976 PA 267, as amended.



Ramone Crowe, Jr.

Acting
Board Secretary



Date

7/29/24