



**Michigan Virtual Charter Academy**

Charter Office  
1620 East Elza  
Hazel Park, MI 48030

Administration Office  
5910 Tahoe Dr., SE  
Grand Rapids, MI 49546

616-309-1600

**Michigan Virtual Charter Academy  
Board of Directors Meeting Agenda  
Monday – May 20, 2024  
6:00 PM  
Hazel Park Schools  
1620 E. Elza  
Hazel Park, Michigan 48030**

If unable to attend in person, please participate via zoom link below:

<https://us06web.zoom.us/j/87092209446>

1. **Call to Order** Time: \_\_\_\_\_
2. **Roll Call**

	Present	Absent		Present	Absent
Marva Foster			Scott Stangeland		
Monique Lake			Ramone Crowe Jr.		
Colin Houston			Aaron Walker		

Other Attendees:


3. **Public Comment on Agenda** (comment on agenda items only, 3 minutes per person)

**4. Approval of Agenda**

Motion		Second	
Ayes		Nays	

**5. Approval of April 22, 2024 Minutes of the Regular Board Meeting**

Motion		Second	
Ayes		Nays	

**6. Oath of Office and Public Acceptance of Office – Aaron Walker**

**7. Discussion Item: Proposed Management Representation Letter to Auditor, Yeo & Yeo, for FY 2024 Audit (October 2024)**

**8. Finance Report**

- a. Motion to approve the April K12 and non-K12 invoices of \$2,761,744.32

Motion		Second	
Ayes		Nays	

- b. Motion to accept the April finance report

Motion		Second	
Ayes		Nays	

**9. Head of School Report**

**10. New Business**

- a. Motion to approve Aviation Career Exploration (ACE) Summer Program 2024

Motion		Second	
Ayes		Nays	

- b. Motion to approve MVCA Board Organizational Meeting on Monday, July 8, 2024, at 6:00 p.m. at Hazel Park Schools

Motion		Second	
Ayes		Nays	

c. Motion to approve Munetrix Digital Contract/Quote for data analysis tool

Motion		Second	
Ayes		Nays	

d. Motion to approve Lexia Learning Software for the English Language Learner Program

Motion		Second	
Ayes		Nays	

e. Motion to approve Board Resolution Approving MVCA Amended and Restated Articles of Incorporation, effective July 1, 2024, and authorize Board Vice-President to sign same (in the absence of Board President) and authorize Clark Hill PLC to submit to LARA using online form

Motion		Second	
Ayes		Nays	

f. Motion to approve Revised MVCA Board Policy Regarding Teacher and Administrator Evaluations, effective July 1, 2024, approve MVCA Evaluation Tool (“Danielson Framework”) recommended by the Executive Director of the School, effective July 1, 2024, and authorize preparation of administrative guidelines regarding same

Motion		Second	
Ayes		Nays	

**11. Authorizer Comments and Updates**

**12. K12 Comments and Updates**

**13. Public Comment on Non-Agenda Items (limited to 3 minutes)**

**14. Reminder of Next Board Meeting**

June 17, 2024  
Hazel Park Schools  
6:00 PM

**15. Adjournment**