



MICHIGAN
VIRTUAL CHARTER ACADEMYSM

POWERED BY **Stride**

Michigan Virtual Charter Academy

Charter Office
1620 East Elza
Hazel Park, MI 48030

Administration Office
5910 Tahoe Dr., SE
Grand Rapids, MI 49546

616-309-1600

**Michigan Virtual Charter Academy
Board of Directors Meeting Agenda**

Monday – February 26, 2024

6:00 PM

Hazel Park Schools

1620 E. Elza

Hazel Park, Michigan 48030

If unable to attend in person, please participate via zoom link below:

<https://us06web.zoom.us/j/81562937108>

1. Call to Order

Time: 6:00 p.m.

2. Roll Call

Monique Lake, Colin Houston, Scott Stangeland, Ramone Crowe Jr.

Absent: Marva Foster, Aaron Walker

Other Attendees:

Randy Rodriguez-MVCA, Rachel Forgo-MVCA, Nick Hoffman-MVCA, Jessica Biehl-MVCA, Todd McIntire-Stride K12, Tom Travia-Stride K12, Ann VanderLaan-Clark Hill, Mary Markert via zoom-Stride K12, Josh Weld-Wallis via zoom-MVCA, Rebecca Karpinski via zoom-MVCA, Michael Dixon via zoom-Dixon Public Consulting, LLC., Holly Stefanski via zoom-Stefanski Accounting and Advising Services, LLC., Mark Weinberg via zoom-Hazel Park

3. Public Comment on Agenda (comment on agenda items only, 3 minutes per person)

None

4. Approval of Agenda

Motion: Director Colin Houston moved to approve the agenda.

Second: Director Ramone Crowe Jr.

Motion unanimously approved

5. Approval of January 22, 2024 Minutes of the Regular Board Meeting

Motion: Director Ramone Crowe Jr. moved to approve January 22, 2024 Minutes of the Regular Board Meeting.

Second: Director Colin Houston

Motion unanimously approved

6. Resignation of Mike Dixon/Dixon Public Consulting Effective March 31, 2024

- a. Motion to accept Resignation of Mike Dixon/Dixon Public Consulting as Independent Financial Consulting Services to MVCA Board, effective March 31, 2024

Motion: Director Ramone Crowe Jr. moved to accept Resignation of Mike Dixon/Dixon Public Consulting as Independent Financial Consulting Services to MVCA Board, effective March 31, 2024.

Second: Director Colin Houston

Motion unanimously approved

- b. Motion to terminate Independent Financial Consulting Services Agreement between MVCA and Dixon Public Consulting, effective March 31, 2024

Motion: Director Ramone Crowe Jr. moved to terminate Independent Financial Consulting Services Agreement between MVCA and Dixon Public Consulting, effective March 31, 2024.

Second: Director Colin Houston

Motion unanimously approved

7. Introduction of Holly Stefanski- Stefanski Accounting and Advising Services, LLC ("SAAS") for consideration by MVCA Board for Financial Consulting Services for MVCA Board

- a. Brief Remarks by Holly Stefanski
Ms. Holly Stefanski shared her background experience in public accounting with a focus on K12 public education and public charter academy sectors, federal grants, grant compliance, and auditing.
- b. Board Interview/Questions of Holly Stefanski

The board engaged in a question-and-answer session with Holly Stefanski. Ann VanderLaan shared information from her interaction with Marva Foster and Holly Stefanski.

- c. Motion to Approve Financial Consulting Services Agreement between Holly Stefanski/Stefanski Accounting and Advising Services, LLC ("SAAS") and Michigan Virtual Charter Academy Board of Directors, effective February 26, 2024

Note: The agreement is valid through June 2025.

Motion: Director Ramone Crowe Jr. moved to approve Financial Consulting Services Agreement between Holly Stefanski/Stefanski Accounting and Advising Services, LLC ("SAAS") and Michigan Virtual Charter Academy Board of Directors, effective February 26, 2024.

Second: Director Colin Houston

Motion unanimously approved

8. Finance Report

Mr. Tom Travia presented the January finance report.

- a. Motion to approve the January K12 and non-K12 invoices of \$2,692,269.29

Motion: Director Scott Stangeland moved to approve the January K12 and non-K12 invoices of \$2,692,269.29.

Second: Director Colin Houston

Motion unanimously approved

- b. Motion to accept the January finance report

Motion: Director Scott Stangeland moved to accept the January finance report.

Second: Director Ramone Crowe Jr.

Motion unanimously approved

- c. Motion to approve the FY 2023-2024 Modified Budget and FY 2023-2024 Modified Budget Resolution

Motion: Director Scott Stangeland moved to approve the FY 2023-2024 Modified Budget and FY 2023-2024 Modified Budget Resolution.

Second: Director Colin Houston

Motion unanimously approved

9. Head of School Report

- a. Middle of Year Benchmark Assessment Data Presentation by Jessica Biehl
MVCA Data Analyst, Ms. Jessica Biehl, presented the middle of the year benchmark assessment data focusing on STAR 360 for grades K-11. Ms. Biehl shared the percentage of students at or above proficiency in the fall and winter testing windows for reading and math. The goal is to have 1 ½ - 2% growth from fall to middle of the year and a 3-5%

growth from fall to the end of the year. As a norm reference test, Ms. Biehl noted that Star 360 is an efficient and reliable benchmark assessment. Currently, MVCA has a 93% testing participation rate. Mr. Rodriguez and Ms. Biehl highlighted the Playbook which contains a solid and credible testing structure.

b. Middle School Presentation by Nick Hoffman

MVCA Middle School Principal, Nick Hoffman, presented the middle school's efforts of meeting their students' needs through a holistic approach. With just over 1,000 students in the middle school, there are a variety of needs that need to be met, especially looking at the "whole child" and not just academics. Mr. Hoffman broke down the Multi-Tiered Systems of Support (MTSS) that students receive at MVCA. All students receive Tier 1 – their everyday instruction in their classes. Based on needs, students then receive extensions of support either through WIN small groups, student support teams, academic intervention, tutoring, and/or special programs. Mr. Hoffman shared that their intervention teams have been growing to better reach students at each grade level 6-8th grades. SEL (Social Emotional Learning) is integrated throughout the tiered supports to meet non-academic needs.

10. Closed Session

- a. Motion to enter into closed session pursuant to Section 8(h) of the Open Meetings Act to review the MVCA Emergency Operations Plan

Motion: Director Ramone Crowe Jr. moved to enter into closed session pursuant to Section 8(h) of the Open Meetings Act to review the MVCA Emergency Operations Plan.

Second: Director Colin Houston

Motion unanimously approved

Roll call vote took place.

- b. Motion to enter into open session of the regular board meeting

Motion: Director Scott Stangeland moved to enter into open session of the regular board meeting.

Second: Director Colin Houston

Motion unanimously approved

Roll call vote took place.

11. New Business

- a. Motion to approve the revised MVCA Emergency Operations Plan

Motion: Director Colin Houston moved to approve the revised MVCA Emergency Operations Plan.

Second: Director Scott Stangeland

Motion unanimously approved

- b. Motion to approve board resolution maintaining the MVCA enrollment cap of 3460 students for the 2024-2025 school year with the attached grade/band caps

Motion: Director Colin Houston moved to approve board resolution maintaining the MVCA enrollment cap of 3460 students for the 2024-2025 school year with the attached grade/band caps.

Second: Director Scott Stangeland

Motion unanimously approved

- c. Motion to approve change of May Board Meeting Date (Memorial Day) from May 27, 2024, to May 20, 2024

Motion: Director Colin Houston moved to approve change of May Board Meeting Date (Memorial Day) from May 27, 2024, to May 20, 2024.

Second: Director Ramone Crowe Jr.

Motion unanimously approved

12. Clark Hill Comments and Updates on Charter Contract between MVCA and Hazel Park School District and Educational Products and Services Agreement between MVCA and K12 Virtual Schools, LLC

Mrs. Ann VanderLaan shared an update on the charter contract. Revisions and updates have been made that include date changes, language updates, legislative updates, and others as needed. Mrs. VanderLaan noted that the goal is to have the board vote on the charter contract and the EPSA at the March 25 board meeting. Ms. VanderLaan reminded board members to send her their resumes and profile descriptions for the charter. She also noted that the MDE checklist is complete, and everything should be submitted to MDE by April 1st.

13. Authorizer Comments and Updates

Mr. Mark Weinberg shared that MVCA successfully went through the annual process of staff review and reauthorization. There was one minor finding regarding the timeline of unprofessional conduct checks, but this has since been corrected through a written process. Mr. Weinberg noted that all teachers are certified and have criminal background checks in place. The process has been completed and filed.

14. K12 Comments and Updates

Mr. Todd McIntire shared an update that the AI grading tool previously mentioned has been released to high school ELA teachers/courses. Mr. McIntire noted that this tool is not required but may be used as an optional resource in feedback and grading. Mr. McIntire also shared that the Michigan Governor has made the budget announcement in which there is a proposed 20% cut to cyber schools. Stride's goal is to continue to work with MAPSA and other lobbyists to eliminate the 20% cut as all students at the state level should receive the same funding. Mr. McIntire anticipates the budget to be completed in June and will keep the board updated.

15. Public Comment on Non-Agenda Items (limited to 3 minutes)

None

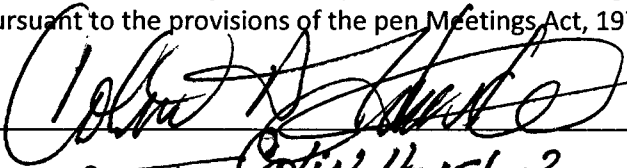
16. Reminder of Next Board Meeting

March 25, 2024
Hazel Park Schools
6:00 PM

17. Adjournment

7:39 p.m.

The undersigned duly qualified Secretary of the Board of Directors of the Michigan Virtual Charter Academy hereby certifies that the foregoing is a true and complete copy of the Board Meeting Minutes of the regular board meeting held on February 26, 2024, and approved at the Board's Regular March 25, 2024 Board Meeting, and that proper notice of the regular public Board Meeting was given to the public pursuant to the provisions of the open Meetings Act, 1976 PA 267, as amended.



~~Board Secretary~~
Ramone Crowe, Jr.

Colin Houser
Acting Secretary

3-25-24

Date