



MICHIGAN
VIRTUAL CHARTER ACADEMYSM

POWERED BY **Stride**

Michigan Virtual Charter Academy

Charter Office

1620 East Elza
Hazel Park, MI 48030

Administration Office

5910 Tahoe Dr., SE
Grand Rapids, MI 49546

616-309-1600

**Michigan Virtual Charter Academy
Board of Directors Meeting Agenda**

Monday – February 28, 2022

6:00 PM

Hazel Park Schools

1620 E. Elza

Hazel Park, Michigan 48030

If unable to attend in person, please participate via zoom link below:

<https://us06web.zoom.us/j/84860520090>

1. **Call to Order**

Time: 6:05 p.m.

2. **Roll Call**

Marva Foster, Monique Lake, Lynn Hathorn, Colin Houston, Scott Stangeland, Ramone Crowe Jr., Aaron Walker

Other Attendees:

Carol Main-Stride K12, Ann VanderLaan-Clark Hill, Randy Rodriguez-MVCA, Rachel Forgo-MVCA, Jessica Biehl-MVCA, Mark Weinberg-Hazel Park, Michael Dixon via zoom-Dixon Public Consulting, LLC., Tom Graham via zoom-Stride K12, Todd McIntire via zoom-Stride K12, Kim Bush via zoom-MVCA

3. **Public Comment on Agenda** (comment on agenda items only, 3 minutes per person)

None

4. **Approval of Agenda**

Motion: Director Ramone Crowe Jr. moved to approve the agenda.

Second: Director Colin Houston

Motion unanimously approved

5. **Approval of January 31, 2022 Minutes of the Regular Board Meeting**

Motion: Director Colin Houston moved to approve the January 31, 2022 Minutes of the Regular Board Meeting.

Second: Director Lynn Hathorn

Motion unanimously approved

6. **Approval of the January 31, 2022 Minutes of the Closed Session of the Regular Board Meeting**

Motion: Director Monique Lake moved to approve the January 31, 2022 Minutes of the Closed Session of the Regular Board Meeting.

Second: Director Ramone Crowe Jr.

Motion unanimously approved

7. **Finance Report**

- a. Motion to accept the January finance report.

Motion: Director Scott Stangeland moved to accept the January finance report.

Second: Director Colin Houston

Motion unanimously accepted

- b. Motion to approve the January K12 and non-K12 invoices for \$2,764,201.71.

Motion: Director Scott Stangeland moved to approve the January K12 and non-K12 invoices for \$2,764,201.71.

Second: Director Aaron Walker

Motion unanimously approved

8. **Head of School Report**

- a. **Evaluation Playbook**

Rachel Forgo, MVCA's Academic Professional Development Coordinator, shared the process of teacher evaluations. Ms. Forgo commented on how evaluations and teacher observations are an integral part of teacher and student success at MVCA. She shared that all teachers at MVCA will have 1-2 formal observations per year and two informal observations per month. Teachers also receive one asynchronous review per month. Ms. Forgo noted that formal observations are conducted by the teacher's administrator

and informals and asynchronous reviews may be conducted by lead teachers and instructional coaches trained in the observation performance tool (Danielson Framework for Teaching). The online platform, Standard for Success, aligns with the teacher evaluation process and MVCA's Playbook. It is used for documenting observations, completing IDPs, and uploading teacher artifacts.

b. **ESSERS III Presentation**

Randy Rodriguez shared information regarding ESSERS III funding. MVCA is receiving approximately 8 million dollars in funding to use over a three-year period through September 2024. Mr. Rodriguez mentioned that the board pre-approved some staff positions that are under ESSERS III funding last month. Mr. Rodriguez noted input from stakeholders was required for how to allocate the funds. MVCA conducted focus groups with every grade band. Teachers provided ways and examples of how they would like to allocate the funds to help students be successful. A survey was given to all teachers and to students in grades 9-12. The Parent Advisory group collaborated, sent out a parent survey, and then used parent feedback for input on funding. MVCA submitted an ESSERS III funding allocation plan to the state on December 15 and are waiting for approval.

Mr. Rodriguez highlighted the categories included in the funding allocation plan: Academic Enrichment, Community Events, Curriculum Tools, Learning Loss, Mental Health, Professional Development, Software, Staff, Student Supplies, Student Technologies, Educational Services, Student Management System, and Testing. Each category has its own three-year allocation amount. Mr. Rodriguez noted that there are some balances that may be altered over the next couple years. We will reallocate as necessary and make amendments to these grants. Mr. Rodriguez discussed in depth details and examples for each category.

Director Colin Houston asked when MVCA anticipates an approval from the state. Mr. Rodriguez expressed that this might take some time and is unsure on a specific approval date.

Mr. Mark Weinberg asked if there has been any pushback on the initial ideas submitted to the state? Mr. Rodriguez explained that he has not received any push back currently, but that does not mean everything will get approved. Mr. Rodriguez mentioned the ESSERS III plan and budget will be part of the amended budget for next month's board meeting.

c. **Beginning of Year NWEA Benchmark Data**

MVCA's Data Analyst, Jessica Biehl, presented the Mid-year progress data for benchmark testing. Ms. Biehl showed the Math and Reading benchmark data from the past three years. Ms. Biehl noted that this year's middle of the year scores are slightly lower. She explained that this might be due to a change in testing from January to December.

Mr. Rodriguez noted that these tests are issued again in the Spring. There is more instructional time between the middle of the year test to the end of the year test. Mr. Rodriguez also explained that the Literacy Roadmap was launched this year which brought intensive training and implementation of new reading programs. He is excited that we are truly investing into literacy instruction.

Director Ramone Crowe Jr. thanked Mr. Rodriguez for clarification regarding the possible trend of lower middle of the year scores and asked if the data could be noted to include implementation years and changes that may impact scores.

Mr. Rodriguez explained that they do keep notes and mark what changes are being implemented for each year. He also expressed that we have been working on improving testing integrity. It is important to see what the student can do without the help of parents. Mr. Rodriguez shared that we want to make sure our data is as clean as possible and that we use the data for instructional purposes as well as measuring student growth. We will have a more comprehensive review of our benchmark testing in the Spring and next Fall which will include state testing.

Ms. Biehl added that February 28 is the last day for Winter/middle of the year testing and we are at 96% testing participation overall.

9. **New Business**

- a. Motion to approve the rental of additional computers and related equipment for student State of Michigan testing from Stride/K12 for the estimate cost of \$11,000.00.

Motion: Director Colin Houston moved to approve the rental of additional computers and related equipment for student State of Michigan testing from Stride/K12 for the estimate cost of \$11,000.00.

Second: Director Lynn Hathorn

Motion unanimously approved

- b. Motion to approve the board resolution approving MVCA enrollment cap of 3,460 students for the 2022 - 2023 school year with the attached grade/band caps.

Motion: Director Ramone Crowe Jr. moved to approve the board resolution approving MVCA enrollment cap of 3,460 students for the 2022-2023 school year with the attached grade/band caps.

Second: Director Monique Lake

Motion unanimously approved

10. **Authorizer Comments and Updates**

None

11. **K12 Comments and Updates**

Mr. Todd McIntire shared that they are continuing the work on talking to MDE regarding the changes to the Michigan Pupil Membership Auditing Manual. He explained that we have continued support from legislators. He also thanked the board for their letter to MDE.

Mr. McIntire also noted that Stride is planning on an in-person and virtual conference for clients in July.

12. **Public Comment on Non-Agenda Items** (limited to 3 minutes)

None

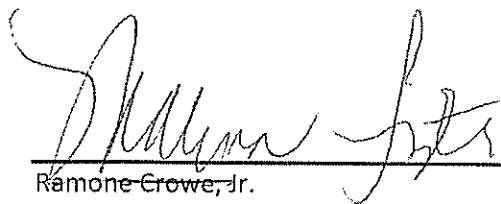
13. **Reminder of Next Board Meeting**

March 28, 2022
Hazel Park Schools
6:00 PM

14. **Adjournment**

7:17 p.m.

The undersigned duly qualified acting Secretary of the Board of Directors of the Michigan Virtual Charter Academy hereby certifies that the foregoing is a true and complete copy of the Board Meeting Minutes of the regular board meeting held on February 28, 2022, and approved at the Board's Regular March 28, 2022 Board Meeting, and that proper notice of the regular public Board Meeting was given to the public pursuant to the provisions of the Open Meetings Act, 1976 PA 267, as amended.



Ramone Crowe, Jr.
Board Secretary

3/28/2022
Date

Marva Foster
Acting Secretary