



**MICHIGAN**  
VIRTUAL CHARTER ACADEMY<sup>SM</sup>

POWERED BY **Stride**

**Michigan Virtual Charter Academy**

Charter Office

1620 East Elza  
Hazel Park, MI 48030

Administration Office

5910 Tahoe Dr., SE  
Grand Rapids, MI 49546

616-309-1600

**Michigan Virtual Charter Academy  
Board of Directors Meeting Agenda**

**Monday – March 28, 2022**

**6:00 PM**

**Hazel Park Schools**

**1620 E. Elza**

**Hazel Park, Michigan 48030**

If unable to attend in person, please participate via zoom link below:

<https://us06web.zoom.us/j/81257392156>

**1. Call to Order**

Time: 6:03 p.m.

**2. Roll Call**

Marva Foster, Monique Lake, Lynn Hathorn, Colin Houston, Scott Stangeland

Absent: Ramone Crowe, Jr., Aaron Walker

Other Attendees:

Todd McIntire via Zoom-Stride, Carol Main-Stride, Randy Rodriguez-MVCA, Nick Hoffman-MVCA,

David Baldon via Zoom-MVCA, Mark Weinberg via Zoom-Hazel Park, Kim Bush via Zoom-MVCA,

Ann VanderLaan – MVCA Board Legal Counsel, Mike Dixon – MVCA Board Financial Consultant

**3. Public Comment on Agenda** (comment on agenda items only, 3 minutes per person)

**4. Approval of Agenda**

**Motion: Director Monique Lake moved to approve the agenda.**

**Second: Director Colin Houston**

**Motion unanimously approved**

5. **Approval of February 28, 2022 Minutes of the Regular Board Meeting**

**Motion: Director Scott Stangeland moved to approve the minutes of the February 28, 2022 regular board meeting.**

**Second: Director Monique Lake**

**Motion unanimously approved**

6. **Finance Report**

- a. Motion to accept the February finance report.

**Motion: Director Scott Stangeland moved to approve the February finance report.**

**Second: Director Colin Houston**

**Motion unanimously approved**

- b. Motion to approve the February K12 and non-K12 invoices for \$2,523,536.99.

**Motion: Director Scott Stangeland moved to approve the February K12 and non-K12 invoices for \$2,523,536.99**

**Second: Director Colin Houston**

**Motion unanimously approved**

- c. Motion to approve the school year 2021 – 2022 modified budget.

**Motion: Director Scott Stangeland moved to approve the School Year 2021-2022 modified budget.**

**Second: Director Colin Houston**

**Motion unanimously approved**

7. **Head of School Report**

- a. **Re-Registration**

Head of School, Randy Rodriguez, reviewed efforts and current results for our re-registration for next year. Currently, MVCA is trending ahead of last year and we continue to monitor our current families' responses. We are reaching out to families who are undecided and who have yet to respond. He also shared our process for open enrollment and working to fill our enrollment according to our approved enrollment cap. He emphasized that all school staff work to maintain a positive student growth as an indicator of school and financial health. Randy also shared that enrollment is a process that drives our work for programming, staffing, and creating opportunities for students. Randy shared that we are monitoring demand by grade level and may have to consider adjusting some grade band caps in the future to maximize our student enrollment capacity.

- b. **Testing**

Head of School, Randy Rodriguez shared the complexity of testing in a virtual school as opposed to testing in a traditional brick and mortar school. Preparation for testing for a virtual school begins in June when we work to secure 22 testing sites across the state of Michigan. We have 36 Site Leads and 145 proctors as this is truly an all-hands-on-deck experience. Site leads conduct site visits, safety plans, and communication plans to ensure that we work to meet the state 95% participation requirement. We then work to deploy all supplies, materials, computers, and tests to our testing sites. This is a huge undertaking and we continue to refine this process each and every year.

Director Marva Foster asked how we manage our formal workflow. Mr. Rodriguez explained that principals prepare academic plans to ensure that students are still in class when they are not testing.

Director Monique Lake asked if students and proctors will need to wear masks. Mr. Rodriguez replied that yes, both students and proctors need to wear a mask. Mr. Rodriguez shared that we have had some pushback from parents on the requirement to wear masks. If they tell us their student will not wear a mask, we'll schedule them for a different day to accommodate them.

- c. Meet Our Middle School Principal – Mr. Nick Hoffman.

Mr. Nick Hoffman provided an introductory presentation as the new Middle School Principal for MVCA. Mr. Hoffman transitioned from High School Assistant Principal to Middle School Principal in January. Mr. Hoffman shared personal information about himself and his family and the value he places on family for all. He also shared his career pathway that brought him to this opportunity at MVCA. Mr. Hoffman has had a career as a teacher and administrator in charter schools prior to coming to MVCA. He then discussed his early exploration of our middle school initiatives and current foundations of success. Mr. Hoffman discussed academics, culture, and innovation as the key strategic areas that guide his work. He specifically identified Standards Based Learning/Grading, Social Emotional Learning, and excellent culture as key elements that him and his team will build upon. Mr. Hoffman set the course to take all he is learning and to unite these elements into a vision to inspire and empower students to reach their greatest potential.

## **8. New Business**

- a. Motion to approve the 2022 – 2023 school calendar.

**Motion: Director Monique Lake moved to approve the 2022-2023 school calendar.**

**Second: Director Lynn Hathorn**

**Motion unanimously approved**

- b. Motion to approve the destruction of the hard drives in accordance with state and federal compliance guidelines.

**Motion: Director Colin Houston moved to approve the destruction of the hard drives in accordance with state and federal compliance guidelines.**

**Second: Director Monique Lake**

Motion unanimously approved

9. Motion to enter into closed session pursuant to MCL15.248(k) regarding a review of the Emergency Operations Plan Review

Mr. Rodriguez asked the Board to table this item until April. The Board agreed to table this item.

10. Authorizer Comments and Updates

11. K12 Comments and Updates

Randy shared with the Board that Stride would be holding a summit in late July for Board members and encouraged them to consider attending. All Board members received an email from Todd McIntire informing them of the event. He also informed them of the continued work regarding the changes to the auditor's manual. Stride continues to work with other cyber schools regarding this inequity targeting cyber schools. Randy also discussed the recent memo sent to Board members regarding Stride's message of preparation and prevention for potential cyber attacks on US companies as a result of tensions caused by the Russia/Ukraine war. Stride has not experienced any threats, but is being proactive in ensuring the security of our technology and information.

12. Public Comment on Non-Agenda Items (limited to 3 minutes)

None.

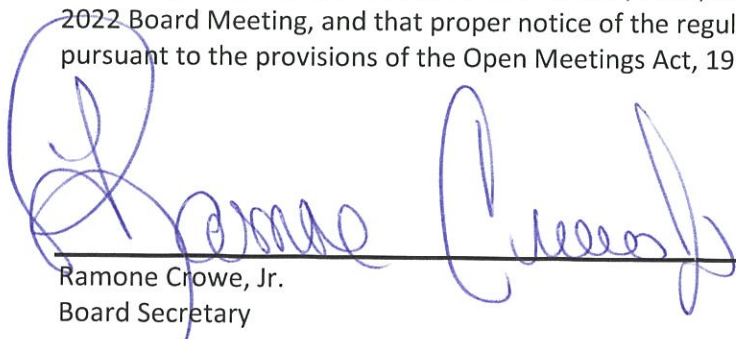
13. Reminder of Next Board Meeting

April 25, 2022  
Hazel Park Schools  
6:00 PM

14. Adjournment

7:17 p.m.

The undersigned duly qualified Secretary of the Board of Directors of the Michigan Virtual Charter Academy hereby certifies that the foregoing is a true and complete copy of the Board Meeting Minutes of the regular board meeting held on March 28, 2022, and approved at the Board's Regular April 25, 2022 Board Meeting, and that proper notice of the regular public Board Meeting was given to the public pursuant to the provisions of the Open Meetings Act, 1976 PA 267, as amended.

  
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Ramone Crowe, Jr.  
Board Secretary

4/25/22  
\_\_\_\_\_  
Date