



**MICHIGAN**  
VIRTUAL CHARTER ACADEMY<sup>SM</sup>

POWERED BY **Stride**

**Michigan Virtual Charter Academy**

Charter Office

1620 East Elza  
Hazel Park, MI 48030

Administration Office

5910 Tahoe Dr., SE  
Grand Rapids, MI 49546

616-309-1600

**Michigan Virtual Charter Academy  
Board of Directors Meeting Agenda**

**Monday – December 13, 2021**

**6:00 PM**

**Hazel Park Schools**

**1620 E. Elza**

**Hazel Park, Michigan 48030**

If unable to attend in person, please participate via zoom link below:

<https://us06web.zoom.us/j/82466480418>

1. **Call to Order** Time: 6:00 p.m.

2. **Roll Call**  
Marva Foster, Monique Lake, Scott Stangeland  
Colin Houston via zoom – Hazel Park

Absent: Lynn Hathorn, Ramone Crowe Jr., Aaron Walker

**Other Attendees:**

Randy Rodriguez-MVCA, Tanya Kuipers-MVCA, Rachel Forgo-MVCA, Todd McIntire-Stride K12,  
Ann VanderLann-Clark Hill, Mark Weinberg-Hazel Park, Michael Dixon- Dixon Public Consulting,  
LLC, Carol Main via zoom-Stride K12, Tom Graham via zoom-Stride K12, Kim Bush via zoom-  
MVCA

3. **Public Comment on Agenda** (comment on agenda items only, 3 minutes per person)

None

4. **Approval of Agenda**

**Motion: Director Monique Lake moved to approve the agenda.**

**Second: Director Colin Houston**

Motion unanimously approved

5. Motion to Appoint Board Members

- a. Motion to Approve the Board Resolution, Pursuant to Schedule 1 of the Charter Contract, to Appoint the Following Individuals to the Board of Directors of Michigan Virtual Charter Academy to the following four-year terms and ratify the actions taken by the Michigan Virtual Charter Academy Board of Directors from July 1, 2021 to date.

- |                     |                              |
|---------------------|------------------------------|
| i. Ramone Crowe Jr. | July 1, 2021 – June 30, 2025 |
| ii. Lynn Hathorn    | July 1, 2021 – June 30, 2025 |
| iii. Aaron Walker   | July 1, 2021 – June 30, 2025 |

**Motion: Director Monique Lake moved to approve the Board Resolution, Pursuant to Schedule 1 of the Charter Contract, to Appoint Ramone Crowe Jr., Lynn Hathorn, and Aaron Walker to the Board of Directors of Michigan Virtual Charter Academy to four-year terms and ratify the actions taken by the Michigan Virtual Charter Academy Board of Directors from July 1, 2021 to date.**

**Second: Director Scott Stangeland**

**Motion unanimously approved**

6. Approval of October 25, 2021 Minutes of the Regular Board Meeting

**Motion: Director Scott Stangeland moved to approve the October 25, 2021 Minutes of the Regular Board Meeting.**

**Second: Director Monique Lake**

**Motion unanimously approved**

7. Finance Report

- a. Motion to approve the October K12 and non-K12 invoices for \$2,399,151.33

**Motion: Director Scott Stangeland moved to approve the October K12 and non-K12 invoices for \$2,399,151.33.**

**Second: Director Monique Lake**

**Motion unanimously approved**

- b. Motion to approve the November K12 and non-K12 invoices for \$2,517,490.73

**Motion: Director Scott Stangeland moved to approve the November K12 and non-K12 invoices for \$2,517,490.73.**

**Second: Director Monique Lake**

**Motion unanimously approved**

## 8. Head of School Report

### a. Elementary Playbook Presentation

MVCA Elementary Principal, Tanya Kuipers, shared information focusing on the elementary literacy roadmap. Elementary focuses on benchmark testing data. There was a 7% increase in the DIBELS assessment last year and Mrs. Kuipers expressed hope to see a greater increase this year. She explained the benchmark tests and data drives their development of their literacy roadmap. They have created milestones for every month of what their teachers and students are doing. The literacy roadmap and milestones include the following important initiatives:

- LETRS Training for teachers: Two years of intensive training on how to teach reading
- Orton-Gillingham Training: Starting in January, this training is geared towards K-3<sup>rd</sup> grade. Case managers are already trained and reading interventionists will be trained on intervention strategies, small-group instruction, and how to help students with severe reading deficits.
- WIN Groups (WHAT I NEED): Focuses on small instruction groups, have increased the frequency of group time

Additional Recurring Actions include the following:

- Reduced Class Size Initiative
- 90-minute literacy block, 5 days a week
- Integration of interventionists, intervention committee, and levels of support
- Assessment and data driven instruction
- Literacy Coach observing and giving feedback
- Curriculum and Instruction: Tier I and Tier II instruction
- Curriculum Map and Pacing

Director Marva FOSTER asked what standardized assessments are given at the elementary level?

Mrs. Kuipers explained that the MSTEP Math and Reading assessments are given for grades 3-5. Fifth grade also takes the Science and Social Studies MSTEP assessments. NWEA and DIBELS (internal benchmark assessments) are given to grades K-5, 3 times a year. Mrs. Kuipers further shared that the online school and whole group instruction are aligned to the standards. When looking at the population of students, a high percentage of our students are not at grade level, so we are spending a lot of our time filling in those gaps. The LETRS training, for example, has been widely recognized and encouraged in many states, to help teachers and students.

Mr. Randy Rodriguez expressed how proud he is of the work Mrs. Kuipers and the elementary team have done to bring in trainings like LETRS and Orton-Gillingham for the teachers. We want to keep building the toolbox for teachers and build a strong foundation over a three-to-five-year period.

Mr. Mark Weinberg wondered about the impact of the “Read by Grade Three” Michigan law.

Mrs. Kuipers and Mr. Rodriguez shared that MVCA has a process for meeting compliance and that the registrar, leadership team, and teachers look at many factors that are considered for students to be candidates for retention.

## 9. New Business

- a. Motion To Approve the Financial Consulting Services Agreement between Michigan Virtual Charter Academy and Dixon Public Consulting, LLC, and authorize the Board President to execute the Agreement.

**Motion: Director Scott Stangeland moved to approve the Financial Consulting Services Agreement between Michigan Virtual Charter Academy and Dixon Public Consulting, LLC., and authorize the Board President to execute the Agreement.**

**Second: Director Monique Lake**

**Motion unanimously approved**

- b. Motion to approve the changes in the menu of services and rates in the addendum for Devon Healthcare Services to include group therapies and online evaluations.

**Motion: Director Scott Stangeland moved to approve the changes in the menu of services and rates in the addendum for Devon Healthcare Services to include group therapies and online evaluations.**

**Second: Director Monique Lake**

**Motion unanimously approved**

- c. Motion to Approve the On-Site Digital Conversion Project Agreement with Michigan Office Solutions (MOS) and Integrity One Technologies (IOT) for the digitization of student records and the uploading of student records into Square 9 Softworks Global Search Cloud Storage in the amount of (\$199,200.00) and the purchase of the Square 9 License in the amount of (\$8,851.40) for the total amount of payment to MOS of \$208,051.40. The Board further authorizes the Board President to execute the Agreement and other necessary documents.

**Motion: Director Scott Stangeland moved to approve to table item 9c until the January Regular Board Meeting.**

**Second: Director Monique Lake**

**Motion unanimously approved**

## 10. Authorizer Comments and Updates

None

**11. K12 Comments and Updates**

Mr. Todd McIntire shared that there has been a new development regarding the auditor general's review of MDE's oversight of cyber schools. On October 26, our state compliance manager notified us that there have been some changes made to the Michigan Pupil Membership Auditing Manual regarding interpretation of The Revised School Code, MCL 380.553a(1) and (2) for attendance and participation requirements at cyber schools. These changes may impact FTE funding. We are in the process of determining what this means for cyber schools relating to tracking participation. Some options we are considering at this time include receiving a 3<sup>rd</sup> party legal opinion, requesting legislation changes, and asking the board to write letters to MDE. Mr. McIntire confirmed that this change only applies to cyber schools, not virtual programs within schools. Mr. McIntire plans on sharing more next month regarding the situation, where we are with legal opinions, and the next steps.

**12. Public Comment on Non-Agenda Items (limited to 3 minutes)**

None

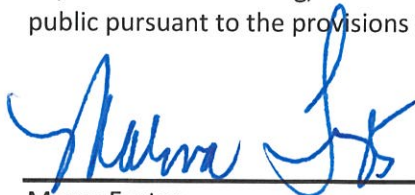
**13. Reminder of Next Board Meeting**

January 24, 2022  
Hazel Park Schools  
6:00 PM

**14. Adjournment**

7:08 p.m.

The undersigned duly qualified Acting Secretary of the Board of Directors of the Michigan Virtual Charter Academy, hereby certifies that the foregoing is a true and complete copy of the Board Meeting Minutes of the regular board meeting held on December 13, 2021, and approved at the Board's Special January 20, 2021 Board Meeting, and that proper notice of the regular public Board Meeting was given to the public pursuant to the provisions of the Open Meetings Act, 1976 PA 267, as amended.



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Marva Foster  
Acting Board Secretary

1/19/22