



Michigan Virtual Charter Academy

Charter Office
1620 East Elza
Hazel Park, MI 48030

Administration Office
5910 Tahoe Dr., SE
Grand Rapids, MI 49546

616-309-1600

**Michigan Virtual Charter Academy
Board of Directors Meeting Agenda
Monday – September 26, 2022
6:00 PM
Hazel Park Schools
1620 E. Elza
Hazel Park, Michigan 48030**

If unable to attend in person, please participate via zoom link below:

<https://us06web.zoom.us/j/81174574165>

1. Call to Order

Time: 6:06 p.m.

2. Roll Call

Marva Foster, Ramone Crowe Jr., Monique Lake, Colin Houston

Absent: Lynn Hathorn, Scott Stangeland, Aaron Walker

Other Attendees:

Randy Rodriguez-MVCA, Rachel Forgo-MVCA, Josh Weld-Wallis-MVCA, Jessica Biehl-MVCA, Tanya Kuipers-MVCA, Nick Hoffman-MVCA, Laura VanDuyn-MVCA, Iliana El-Khailani-MVCA, Amela Redzic-MVCA, Ann VanderLaan-Clark Hill, Michael Dixon-Dixon Public Consulting, LLC., Shari Herbet-Stride K12, Mark Weinberg-Hazel Park, Todd McIntire via zoom-Stride K12, Tom Graham via zoom-Stride K12

3. Public Comment on Agenda (comment on agenda items only, 3 minutes per person)

None

4. Approval of the modified agenda removing item 8a: Motion to approve the Formative IT Security and Privacy Statement and item 8b: Motion to approve the Freckle Software Program

Motion: Director Ramone Crowe Jr. moved to approve the modified agenda removing item 8a: Motion to approve the Formative IT Security and Privacy Statement and item 8b: Motion to approve the Freckle Software Program.

Second: Director Colin Houston

Motion unanimously approved

5. Approval of August 22, 2022 Minutes of the Regular Board Meeting

Motion: Director Ramone Crowe Jr. moved to approve the August 22, 2022 Minutes of the Regular Board Meeting.

Second: Director Monique Lake

Motion unanimously approved

6. Finance Report

Mrs. Shari Herbert presented the August financial report.

- a. Motion to approve the K12 monthly invoice calculations to create a monthly static payment

Motion: Director Marva Foster moved to approve the K12 monthly invoice calculations to create a monthly static payment.

Second: Director Ramone Crowe Jr.

Motion unanimously approved

- b. Motion to approve the August K12 and non-K12 invoices of \$1,994,989.21

Motion: Director Marva Foster moved to approve the August K12 and non-K12 invoices of \$1,994.989.21.

Second: Director Colin Houston

Motion unanimously approved

- c. Motion to accept the August finance report

Motion: Director Marva Foster moved to accept the August finance report.

Second: Director Ramone Crowe Jr.

Motion unanimously accepted

- d. Motion to approve switching the PNC Operating Account to an Interest-Bearing Demand Deposit Account to capture greater monthly interest on our current bank accounts

Motion: Director Marva Foster moved to approve switching the PNC Operating Account to an Interest-Bearing Demand Deposit Account to capture greater monthly interest on our current bank accounts.

Second: Director Ramone Crowe Jr.

Motion unanimously approved

7. Head of School Report

- a. Administration Team Introduction

Head of School, Randy Rodriguez, introduced MVCA's administration team: Tanya Kuipers-Elementary Principal, Nick Hoffman-Middle School Principal, Dr. Laura VanDuyn-High School Principal, Iliana El-Khailani-Special Programs Administrator, Amela Redzic-Student Support Team Administrator, and Josh Weld-Wallis-Interim Operations Manager.

- b. Spring Testing Data Review

Ms. Jessica Biehl, MVCA's Data Analyst, shared information regarding assessment data. State mandated assessments include MSTEP for grades 3 through 7. Students in 8th grade take the PSAT and 11th grade students take the SAT. It is important to keep the N-size, number of students taking the test, in mind as 2020-2021 was optional for students. Ms. Biehl explained that schools have been advised to compare testing scores to 2018-2019 proficiency rate rather than 2021 for more reliable data. Overall, MVCA is on the same track as the state. MVCA's benchmark assessments include DIBELS, NWEA, and STAR 360. DIBELS measures reading fluency in kindergarten through fifth grade. Kindergarten through 8th grade took the NWEA test and high school takes STAR 360, but this year we transitioned K-8 to STAR 360. Projected growth or expected growth is approximately 50% of their population. In 2021-2022, MVCA had 46.3% student meet projected growth in STAR/NWEA. Last year, MVCA had an increase in student proficiency for DIBELS. Principals use this data, broken down by grades and teachers, to make informed decisions.

Mr. Randy Rodriguez shared that we have testing protocols and procedures in place, such as testing students in small groups, to help ensure testing reliability.

Ms. Biehl also shared MVCA's graduation rates. The state of Michigan calculates graduation rates in two different ways. For the Michigan School Grades Report Card, grades are projected based on students MVCA has; however, these rates are two-years behind on the report card. This means that the report card MVCA will get this year is for the 2021-2022 school year. Michigan School Grades takes the highest of a four, five, and six-year cohort. Grades for school years 2021-2022 and 2022-2023 are projected based on students in applicable cohorts. For the 2022-2023 school year, MVCA is expected to

increase its Michigan School Grade. The second way the state measures graduation rates is the Michigan School Index. Index scores for school years 2021-2022 and 2022-2023 are projected based on students in applicable cohorts with weighted scoring and split into subgroup populations. MVCA is projected to increase in score in 2022-2023. Ms. Biehl also shared that MVCA uses an internal graduation rate which is based on the percentage of students in "good senior standing" on fall count day who graduate by August 31 of the given school year. In 2021-2022, MVCA had a 92.95% graduation rate. We are hopeful where we are headed in accurately capturing the graduation rate and ultimately seeing our students succeed.

c. **MVCA – Michigan Continuous Improvement Plan**

Mr. Randy Rodriguez shared information regarding MVCA's Michigan Continuous Improvement Plan. MVCA's goal for the improvement plan focuses on literacy. The elementary team sets the foundation with a literacy road map. Orton-Gillingham and LETRS Training was implemented with elementary staff. At the middle school level, exploration is the focus and high school is about the destination. All grade bands complete the MTSS Self-Assessment which focuses on multi-tiered systems of support. MVCA has defined intervention programs with certified teachers providing support and tiered instruction. We have instructional coaching in place and focus on meaningful observations and feedback. Mr. Rodriguez explained that as part of this goal, we have strategies in place within our MVCA Playbook. The playbook encompasses academic achievement and growth, teacher excellence, student engagement and retention, and matriculation of the 3 E's (employment, enlistment, and enrollment). There is a lot of emphasis on academics and culture. Mr. Rodriguez shared that every month our team meets with Stride to review the playbook and discuss where we are and what we need to do to continue providing for our students. It is important to recognize the tremendous work that our leadership team is doing. They are the ones responsible for carrying out the playbook. Mr. Rodriguez also thanked the board members for their support in helping students reach success. Mr. Rodriguez closed by sharing that one elementary student is a child of a parent who graduated from MVCA. It is nice to see this go full circle.

8. New Business

- a. Motion to appoint Board Reinstatement Committee to hear a petition for student reinstatement and make a recommendation to the Academy Board regarding student petition for reinstatement
 - i. Marva Foster – Board Trustee
 - ii. Monique Lake – Board Trustee
 - iii. Colin Houston – Board Trustee (Alternate)
 - iv. Nick Hoffman – Administrator
 - v. Katie Bigelow – Teacher

vi. Lesa DeBorde – Parent

Motion: Director Ramone Crowe Jr. moved to appoint Board Reinstatement Committee to hear a petition for student reinstatement and make a recommendation to the Academy Board regarding student petition for reinstatement.

Second: Director Colin Houston

Motion unanimously approved

- b. Motion to approve final 2022-2023 Parent/Student Handbook

Motion: Director Ramone Crowe Jr. moved to approve final 2022-2023 Parent/Student Handbook.

Second: Director Monique Lake

Motion unanimously approved

- c. Motion to approve revised MVCA Board Policies – September 26, 2022

Motion: Director Colin Houston moved to approve revised MVCA Board Policies – September 26, 2022.

Second: Director Monique Lake

Motion unanimously approved

9. Authorizer Comments and Updates

None

10. K12 Comments and Updates

Mr. Todd McIntire shared updates regarding enrollment increases. The pattern is most similar to the pre-pandemic enrollment pattern. Stride is doing everything we can to market and appeal to families for effective virtual learning. Mr. McIntire also shared that Stride held its annual advocacy summit two weeks ago. As part of this, partners, allies, and lobbyists came together to review various changes and processes that could affect our work going forward. A lot of work is being done in preparation of any upcoming changes.

11. Public Comment on Non-Agenda Items (limited to 3 minutes)

None

12. Reminder of Next Board Meeting

October 24, 2022

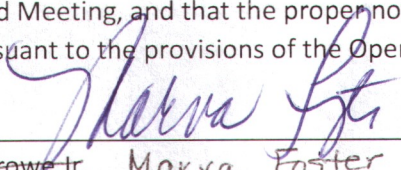
Hazel Park Schools

6:00 PM

13. Adjournment

7:41 p.m.

The undersigned duly qualified Secretary of the Board of Directors of the Michigan Virtual Charter Academy hereby certifies that the foregoing is a true and complete copy of the Board Meeting Minutes of the Board Meeting held on September 26, 2022, and approved at the Board's regular October 24, 2022 Board Meeting, and that the proper notice of the regular public Board Meeting was given to the public pursuant to the provisions of the Open Meetings Act, 1976 PA 267, as amended.



~~Ramone Crowe Jr.~~
~~Board Secretary~~

Marva Foster
Acting Secretary

10/24/2022

Date