



**Michigan Virtual Charter Academy**

Charter Office  
1620 East Elza  
Hazel Park, MI 48030

Administration Office  
5910 Tahoe Dr., SE  
Grand Rapids, MI 49546

616-309-1600

**Michigan Virtual Charter Academy  
Board of Directors Special Meeting Agenda  
Monday – July 17, 2023  
5:00 PM  
Hampton Inn and Suites  
100 Wilshire Dr.  
Troy, Michigan 48084**

If unable to attend in person, please participate via zoom link below:

<https://us06web.zoom.us/j/83075443278>

1. **Call to Order** Time: \_\_\_\_\_

2. **Roll Call**

	Present	Absent		Present	Absent
Marva Foster			Scott Stangeland		
Monique Lake			Ramone Crowe Jr.		
Colin Houston			Aaron Walker		

Other Attendees:


3. **Public Comment on Agenda** (comment on agenda items only, 3 minutes per person)

4. **Approval of Agenda**

Motion		Second	
Ayes		Nays	

5. **Approval of June 26, 2023 Minutes of the Public Budget Hearing**

Motion		Second	
Ayes		Nays	

6. **Approval of June 26, 2023 Minutes of the Regular Board Meeting**

Motion		Second	
Ayes		Nays	

7. **Approval of Election of Officers and Organizational Board Resolution**

a. Motion to approve the Election of President

Motion		Second	
Ayes		Nays	

b. Motion to approve the Election of Vice President

Motion		Second	
Ayes		Nays	

c. Motion to approve the Election of Treasurer

Motion		Second	
Ayes		Nays	

d. Motion to approve the Election of Secretary

Motion		Second	
Ayes		Nays	

- e. Motion to approve Organizational Board Resolution
  - i. Designation of Freedom of Information Act Coordinator
  - ii. Designation of Civil Rights Representative
  - iii. Designation of Principal Office & Public Notice of Posting Locations
  - iv. Designation of Newspaper of Record
  - v. Designation of Depository of Funds
  - vi. Designation of Account Signatories
  - vii. Designation of Chief Administrative Officer
  - viii. Designation of Legal Counsel
  - ix. Designation of Auditor
  - x. Appointment of AHERA Contact
  - xi. Appointment of Title VI and Title IX Coordinator
  - xii. Appointment of Section 504 Coordinator
  - xiii. Appointment of Homeless Children and Youth Liaison
  - xiv. Appointment of Title I Representative
  - xv. Appointment of Emergency Contact for Michigan State Police
  - xvi. Appointment of Liaison to the Michigan State Safety Commission and Department of State Police
  - xvii. Schedule of Regular Board Meetings

Motion		Second	
Ayes		Nays	

**8. Finance Report**

- a. Motion to approve the June K12 and non-K12 invoices of \$3,350,505.54

Motion		Second	
Ayes		Nays	

**9. New Business**

- a. Motion to approve Pathful Explorer Software Program and authorize the Head of School to sign Pathful Order Form in the amount up to \$5,000.00

Motion		Second	
Ayes		Nays	

- b. Motion to approve SY2023-2024 MVCA Parent-Student Handbook and authorize the Board President and legal counsel to make non-substantive edits as necessary

Motion		Second	
Ayes		Nays	

- c. Motion to approve the Amended Restated Bylaws of Michigan Virtual Charter Academy including the following:
  - i. Amended Article III, Section 2. "Registered Agents"
  - ii. Amended Article VIII, Section 6. "Contracts Between Corporations and Related Persons"
  - iii. Added Article VIII, Section 7. "Conflict of Interest"

Motion		Second	
Ayes		Nays	

**10. Authorizer Comments and Updates**

**11. K12 Comments and Updates**

**12. Public Comment on Non-Agenda Items (limited to 3 minutes)**

**13. Reminder of Next Board Meeting**

August 28, 2023  
 Hazel Park Schools  
 6:00 PM

**14. Adjournment**